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TO: Capitol Park II Owners and Residents

FROM: Barbara Q. Shea, Property Manager 

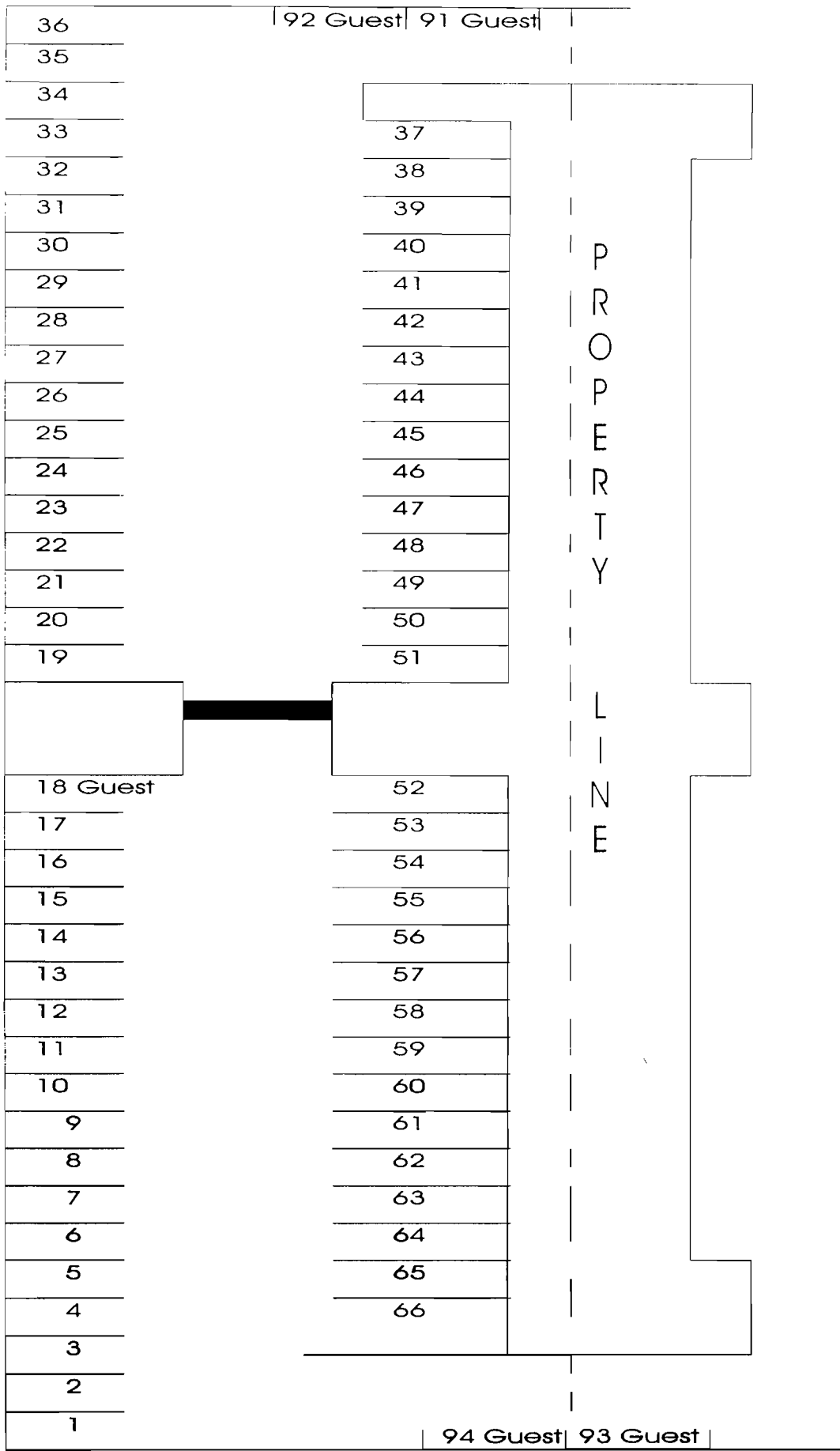
RE: Guest Parking and Guest Parking Hang Tags

Capitol Park II currently has six guest parking spaces on Third Street although that number will be reduced back down to five after the parking lot has been repaved and remarked later this year. The Guest Parking Spaces are spaces 91, 92, 93, 94 and 18 as shown on the enclosed map. The Guest Parking Hang Tags are **REQUIRED** to be hung at a visible angle from the rear view mirror of ANY vehicle parked in these spaces. Following last Thursday's Board meeting, I toured the property with Officer Downs and **not one of the vehicles parked in these spaces** had a Guest Parking Hang Tag on its rear view mirror.

I had just left a Board meeting in which the Board voted to aggressively ticket and tow vehicles parked in these spaces for several reasons: 1) due to complaints from residents and 2) in preparation for the completion of the stadium in Southwest, parking will be at a premium and the Board wants to establish a strong stand on the Association's policy early on so there are no problems when this happens.

Accordingly, please consider this notice your last notice that any vehicles parked in these spaces without a **VISIBLE** Guest Parking Hang Tag will be ticketed by the off duty police officers and immediately towed. Enforcement will begin immediately so residents are urged to explain this procedure to their family and friends who come to visit. If you do not have a Guest Parking Hang Tag, do not take a chance and risk having to pay a parking ticket or to get your vehicle released from a towing company. Park on either G Street, I Street in designated parking areas. The Board is aware that many of the offenders are residents and/or visitors of residents in Capitol Park IV. The Capitol Park IV Board of Directors will handle informing CPIV residents of this policy.

If you have any questions regarding this information, do not hesitate to give me a call at the letterhead number or on my cell phone at 301-802-5811. You will receive no further notices.



THIRD STREET